



進和外語アカデミー 日本語学校

Shinwa Foreign Language Academy



Welcome to
Shinwa Foreign
Language Academy



Kyung Seok Jeon
President

In the quickly globalising 21st century, the demand for international talent is increasing. Our globalising society seeks those who can accurately speak their own opinions and feelings, not only in their native language but also in a foreign language. For that purpose, advanced learning of a foreign language is becoming increasingly indispensable. As we acquire a foreign language, we learn that country's culture and life customs, which deepens our overall concerns and understanding. Meanwhile, we also develop ourselves and find ourselves with new opportunities and possibilities.

As a result, we have a simple educational philosophy, to recognise that as we understand Japanese language and culture, we can contribute globally and thrive on the international stage.

Our teaching staff supports you in developing as a contributor in our global society!

School Information

- Shinwa currently has 55 staff. The school was founded in 1963 and was established as an annex in 1990. Shinwa celebrated their 25 year anniversary in 2015. Shinwa is authorized by the Association for the Promotion of Japanese Language Education, authorized by the Minister of Justice.
- Capacity: 660 students.
We have students from America, Australia, Bangladesh, Cambodia, China, Europe, Korea, Mongolia, Myanmar, Philippines, Vietnam and many more.
- Staff: 55 people. 8 Office staff and 48 teachers
Catering to Chinese, English, Korean and Vietnamese languages.
- We have 2 buildings with 20 classrooms as well as a study room, library, counselling room and health centre. There are also computers with internet for students to use. Classes are held twice a day in the morning or afternoon, depending on the student's level and class availability.
- Shinwa classes are taught by professionally trained instructors and tailored to individual student's level and goals.
- We have fully equipped dormitories located near the school for students to make their stay in Japan as comfortable and convenient as possible.
- Students can participate in seasonal events and field trips with teachers to learn more about Japan and also take time out of their studies to socialise with their classmates and teachers in a relaxed environment.



- > Classes are tailored to student's levels**
Teachers carefully select the materials and language that students can benefit from. This enables our students to have more confidence in their everyday life in Japan, whether it be socialising or working.
- > Shinwa has a 50 year history**
Shinwa is a member of the National Japanese School Association and is listed in the top 3% of language schools in Japan.
- > Experienced teachers**
Our enthusiastic and detailed student counselling is available to help students successfully enter Japanese colleges, universities and specialised schools. University and college admission recommendations are given to outstanding students.
- > JLPT Test practice**
These classes aim to help enable students enter university undergraduate and master's degree programs by counselling students to help them enter the ideal university or graduate school.
- > Comprehensive student visa application**
Our staff help and guide students to apply for admission and proper accommodation arrangements for students, to provide students with comfortable living conditions.
- > Work-study programs**
For students with current undergraduate and graduate degrees, we can recommend job positions in a variety of fields to suit student's needs and experience.
- > Convenient location and transportation**
We are located in the downtown area of Shinjuku, only 3 minutes on foot from Takadanobaba Station, and very close to Waseda University, providing the ideal learning environment. The main train station is within 30 minutes of Tokyo Station, Nippori (15 mins), Shinjuku (5 mins), Harajuku (9 mins), Shibuya (11 mins) and Akihabara (24 mins).

 **Teachers**

Principal Joo



Tamano



Tokumori



Tahara



Sato



Nemoto



Horikawa



Yamazaki



Yamahata



Yokosuka



Takei

 **Executive Office Staff**

Hatakeyama



Ojima



Li



Ben



Duc



Mai



Kanno



▲ Congratulations!
Accepted into Tokyo University!

Experienced teachers prepare a curriculum tailored to the student's needs and objectives. Each class is organised by the students ability through meticulous tests upon enrolment, at the course's opening ceremony. Our new students will then attend an induction to prepare them for their life in school and Japan, giving them the opportunity to ask any questions or raise concerns they may have.

Our teachers counsel each student to help advise and decide what to major in and which Japanese university or vocational school to attend. Then, we will set up a learning plan that suits each person with regular follow up meetings to help keep students on track. We are also able to offer additional classes to students who wish to further their knowledge and prepare for university with our professional teachers.

Each class has up to 20 students studying Japanese daily. Classes are decided by a test during enrolment and their own ability.

At the beginning of each day there is a kanji (Chinese characters) test taken from vocabulary learned the day before. There is also a weekly review test and at the end of each semester there is a final test that enables successful students to graduate the class and move up to the next class. Classes are broken down into four parts a day, reading and writing, speaking, listening, and vocabulary. Students also receive daily homework assignments to help them retain and practice the Japanese they learnt. The faculty will always guide and support students who need help.



▲ Student's daily kanji test

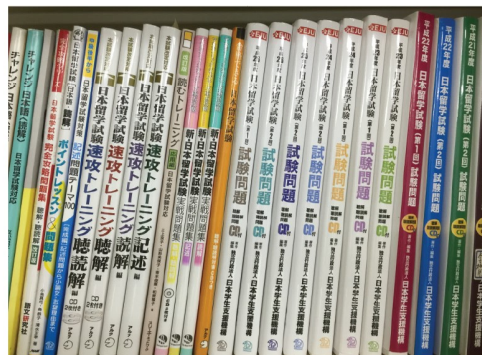
Enrolment meetings are held regularly. Professional school and university representatives visit the school to help guide students who wish to attend graduate school. This is a special class to help students to decide on a course tailored to their interests and goals. There are also presentations given by various schools and universities to help students decide on the type of courses they want to take.



◀ University Seminars

Shinwa has classes tailored to giving students experience from teachers who have graduated from famous universities in Japan. We have implemented special comprehensive evening classes to higher-level students to prepare for entering graduate school that focus on guidance and the entrance preparation exam, the EJU. These classes give students the opportunity to further their knowledge on university enrolment and aid students in making sure they are well prepared, easing the stresses and possible anxiety students may feel. Students are also able to discuss their queries or concerns with any of the teaching or office staff regarding their application or any aspect of their life in Japan to make sure their time is as stress-free as possible to enable them to focus on their studies.

After school enrolment, internet courses partnered with a famous cram school are available, making it possible to study 9 subjects for free.



▶ Reference textbooks for extra-curricular studies.

Enrolment Guidance & Graduate School

Besides participating in Japanese classes, graduate school exam preparation lectures can be given to students wishing to take the entrance examination for University. Students also practice Japanese skills used in research, writing essays and research plans, and are given the necessary information to help them prepare for entering University. Teachers are able to give advice and help the students in writing their application forms as well as interview practice to best prepare students for their transition to their vocational school or university of choice.



▲ University guidance counseling



▲ University practice interview

School Progression

> Public Universities

The University of Tokyo, Kyoto University, Hitotsubashi University, Yokohama National University, Saitama University, Tokyo University of Agriculture and Technology, Tokyo Medical and Dental University, Chiba University, Utsunomiya University, Tohoku University, Tokyo Institute of Technology, Tokyo University of Foreign Studies, Gakushuin University, The University of Electro-Communications, Utsunomiya University, University of Yamanashi, Saitama University, University of Shizuoka, Ibaraki University, and so on...

> Private Universities

Sophia University, Waseda University, Rikkyo University, Chuo University, Keio University, Kokugakuin University, Toyo University, Musashino University, Nippon Institute of Technology, Ryutsu Keizai University, Tokyo University of Agriculture, Rissho University, Hakuoh University, Tokyo International University, Nihon University, Shumei University, Kanagawa University, Seibu Bunri University, Senshu University, Mejiro University, Komazawa University, Kokushikan, Shobi University, Tokyo University of Technology, Mejiro Junior College, Saitama Women's Junior College, Hosei University, Tokyo Keizai University, Reitaku University, Yamano College of Aesthetics, and so on...

> Vocational Schools

Hollywood Beauty College, Sundai Travel and Hotel College, Nippon Photography Institute, Tokyo Design Academy, Tokyo Multimedia Specialty School, Tokyo Industrial College, HAL Tokyo, Tokyo Mode Gakuen, and so on...

Intensive Classes Jul ~ Sep	Japanese N1 guidance counseling.
	Guidance for writing PR text, a research essay and research reports.
	Training in data analysis capabilities and gathering research material for reference.
Guidance Oct ~ Dec Jan ~ Mar	Instruction on how to create school records, communication with a professor and gather relevant information on the Internet.
	Assist students in selecting appropriate schools, understand the characteristics and content of research in graduate school, by providing information about the school and organizing lectures in schools.
	Determine the subject of study and graduate school students wish to attend.
	Check the application materials and documents are ready for submission.
	Contact the professor for guidance on things that may need attention for the application.
	Interview skills training and preparation.



Qualified to enter > Chiba National University



< Qualified to enter Tokyo Medical & Dental University



School Field Trips & Activities



Disneyland Visits



Waseda University Studies



Barbecues



Tokyo Mint Visits



Theme Parks



Kasai Rinkai Park



Student Presentations



Calligraphy Classes



Class Rewards



Christmas Parties



University Guidance



Scholarships Given



Award Ceremonies



Graduation Ceremony



Flea Markets

Employment Counselling



As well as teaching Japanese, our staff are also able to assist students in their careers. For students wishing to work in Japan we can offer a few guidelines as well as giving full support in the recruitment process to help ease the stress or anxiety of finding work in Japan.

- Target: Four-year university graduate students are able to receive employment counselling with our experienced teachers if they wish to begin working in Japan.
- We can provide job information for careers in Japan and overseas, matching student capabilities and goals, ready for when they graduate from Shinwa.
- Internship employment guidance and conducting partnerships are available during student's time at Shinwa.
- Resume (CV) and application writing guidance is offered to all capable students who wish to work in Japan, during and after their course.
- Company briefings are held at the school for students wishing to do interviews on the spot, learn about the kind of jobs available as well as gain information about potential employers.

Work Support



Work Seminar ➤



To solve economic difficulties we help to give students financial peace of mind and a comfortable work-study experience, by introducing students to jobs so that students can enjoy a better life in Japan. In addition, work-study activities are available to guide students on how to conduct interviews and answer in writing, telephone, manner etc...

Dormitory



We provide students with dormitories and basic household items in an elegant environment with convenient transportation and a variety of peripheral facilities.



School Information

- > Address: 2-14-30 Takadanobaba, Shinjuku ku, Tokyo
〒169-0075 Japan
- > TEL: 03-6233-8175
- > FAX: 03-6233-8176
- > Email: ben@shinwajpn.co.jp
- > Homepage: <http://www.shinwajpn.com>



- > Student Capacity: 660
- > Staff: 55 teachers and executive office staff
- > Enrollment: 4 times a year (Jan, Apr, July & Nov)

Sponsorship Documents

- > **If your sponsor residing outside Japan pays the expenses**
 - > Letter of financial sponsorship.
(The reason for sponsorship and relationship between you and your sponsor must be written in detail).
 - > Bank statement showing the balance of the account.
(This statement must be issued by a bank under the name of the financial sponsor, account number, bank seal, signature of the person responsible, and issue date must be included in the statement).
 - > Job certificate.
(A document stating your employment status, a copy of company registration documents, or operating license etc).
 - > Certificate showing the relationship between you and the financial sponsor.
(Certified copy of the sponsor's family register, birth certificate etc).
 - > Sponsor's income certificate for 3 years.
 - > Sponsor's certificate of tax payments for 3 years.
- > **Self Sponsorship (if you are paying the expenses)**
 - > Letter of financial sponsorship.
(You must write in detail the method of payment must be specified).
 - > Bank statement.
(These statement must be issued by a bank under the name of the applicant, account number, bank seal, signature of the person responsible, and issue date must be included in the statement).
 - > Job certificate.
(Documents stating your employment status, a copy of company registration documents, operating license etc).
 - > Income certificates for 3 years.
 - > Certificate of tax payments for 3 years.

Required Documents (from applicant)

- > Application form
- > Resume
- > Six 40mm x 30mm passport photos
- > Certificate or diploma of graduation from the last educational institute. The Diploma will be returned afterwards.
- > Certificate of proficiency in Japanese if you have previously studied Japanese or a certificate of completion from a Japanese Language school with at least 180 hours must be stated.
- > Applicant and sponsor's identification card
- > An official document to certify the kinship of a sponsor with the applicant.
- > Certificate of enrollment from the school the applicant belongs to, if currently enrolled in a vocational school or university.
- > Job certificate from current employer (if applicable)
- > Copy of passport
- > Documents about your financial sponsor

- * All documents must be completed by the applicant.
- * Application form and Resume can be found on our homepage.
- * All documents and pictures should be issued within 6 months from the date the documents are submitted to the immigration office by us.
- * All documents must be in English or with an official English translation.

School Fee

Category	Registration	Entrance	Tuition	Facilities	Textbooks	Total
Cost	¥ 20,000	¥ 50,000	¥ 660,000	¥ 30,000	¥ 10,000	¥ 770,000

* Fees include textbooks, papers & materials. * Tuition, facilities & textbook fees are not refundable after payment has been made.



▲ Takadanobaba Station Front

